

RULES & REGULATIONS FOR STORAGE SERVICES

Thank you for choosing Atom Moving for all your relocation needs. We hope that you will be pleased with our services and take full advantage of all that our company has to offer. In order to avoid any misunderstandings we ask you to review the following information and ask the foreman of your moving crew any questions concerning your move. You can also call our office and ask to speak with the relocation consultant that made the reservation for you.

- * The final cost of your storage fee will be determined on the day of your move according to the volume of your move and the storage unit you may need. A rental fee for moving pads will be added to your final cost based upon \$3.00 per pad per month, multiplied by the number of pads used for your move. If you wish to avoid these rental charges, you will have to sign a waiver stating that you will take full responsibility for all damages that may occur to your goods during the moving and storage process.
- Your monthly storage fee will be prorated according to the day of the month your goods are moved in or out of storage.
- As a storage customer you will not have any access to the storage facility for liability reasons. If you wish to pick up or drop off items in storage, please contact our office and arrange the pick up or drop off with one of our relocation consultants. If you wish to pick up an item, make sure you have the item information handy (lot and item number) when you call. These numbers appear on the inventory list we provided you on the moving day. Additional costs may apply depending on the size of your move and the items requested. If you wish to drop off more items into your storage unit, please arrange the move with one of our relocation consultants and you will be notified of the additional cost upon reservation.
- Atom Moving will not move or store any items with extraordinary value, unless other arrangements have been made upon reservation. It is your responsibility to have them packed before our staff arrives at your home on the moving day. We will not assume any responsibility for unknown boxes packed by the customer that contain such items including but not limited to jewelry, furs, stocks, bonds, cash, picture albums, antiques and art collections of any kind.
- Atom Moving will not take any responsibility for loss or damage consisting of breakage of fragile items, such as: china, glassware, watches, perfume or art collections of any kind, unless packed and unpacked by us and caused directly by fire, collision or overturn of the transportation vehicle.
- Atom Moving will not take any responsibility for any internal electronic or mechanical damage to items, when packed or unpacked by us or by the customer.
- Atom Moving will not take any responsibility for your goods if lost or damaged by acts of nature such as earthquake, flood, tornado, hurricane, etc.
- Atom Moving will not take any responsibility for your goods in times of hostile warlike actions, or acts arising from riots, civil commotion, strikes or labor disturbances.
- Atom Moving will not move or store any plants, laundry detergent, liquor, poison, gas tanks, paint, stain or any other flammable items or liquids in bottles or bags. We will not move weapons of any kind. We will not assume any responsibility for unknown boxes packed by the customer that contain such items.
- As a licensed common carrier in the commonwealth of Massachusetts we are required to provide you with limited liability coverage at no charge. Under this option the maximum liability of the carrier is limited to \$0.60 per pound per article, in the event of damage or loss. Please advise the foreman of your crew of any questions concerning the valuation or you can simply call us and speak with the relocation consultant that reserved your move.
- It is your responsibility to pay your storage fee on the first of every month. If the storage fee is not paid by the seventh of every month a \$25.00 late fee will be added to your account.
- If the storage fee has not been paid over the period of three months, Atom Moving will take possession of your goods and may throw them away or auction them, whichever is more convenient.
- Upon removal of your goods from storage, it is your responsibility to inspect your items and make sure that all of your belongings have arrived in their original condition.



Direct & Express Moving Solutions

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- Please enter you information below to make sure we have the current billing address.

CUSTOMER NAME			
BILLING ADDRESS			
APARTMENT NUMBER		CITY	
STATE		ZIP CODE	
CELL PHONE NUMBER		HOME NUMBER	
CONTACT NAME		CONTACT NAME	
PHONE NUMBER		PHONE NUMBER	

* For your convenience we take the following major credit cards: Visa, Master Card and American Express for an automatic charge of the storage fee to your account on monthly basis.

CREDIT CARD HOLDER			
CARD NUMBER			
EXPERATION DATE		3 LAST BACK DIGIT	
CARD TYPE		MONTHLY CHARGE	

I _____, have read the rules and regulations front and back and fully understand and agree to them.

Customer Signature: _____, Date:

UPON DELIVERY OF GOODS OUT OF STORAGE

CUSTOMER NAME			
DESTINATION ADDRESS			
APARTMENT NUMBER		CITY	
STATE		ZIP CODE	
CELL PHONE NUMBER		HOME NUMBER	

- Please initial at the end of each paragraph:
- I have inspected the moving truck/s and made sure that all of my goods have been unloaded to my home: _____
- I have inspected all my goods and made sure that they have been delivered in the original condition: _____
- I have walked through my premises and verify that the moving services have been completed: _____

Customer Signature: _____, Date: